

GRADUATE APPLICATION FOR ADMISSION

HOLLINS UNIVERSITY

This application is for: fall 20____ spring 20____ summer 20____

- M.F.A. in Creative Writing** (fall only) **M.A. in Liberal Studies**
- M.A. in Children's Literature** **M.A. in Teaching**
subject _____
- M.F.A. in Children's Literature** **Teacher Licensure** (without the master's)
subject _____
- M.F.A. in Children's Book Writing & Illustrating** **M.A. in Teaching and Learning**
- M.F.A. in Playwriting** (summer only) **Non degree-seeking student**
- M.A. in Theatre and New Play Development**
(summer only)
- M.F.A. in Screenwriting** (fall only)
- M.F.A. in Dance** (summer only)
- Low Residency Emerging Two summer
- Low Residency Mid-Career Two summer

Name: _____
(Last) (First) (Middle/Former)

Preferred Name: _____ Social Security Number (optional): _____

Home Address: _____

(City) (State) (Zip)

Mailing Address: _____
(if different from home address)

Telephone: _____ Email: _____

Employer: _____ Work Cell phone: _____

State of legal residence: _____ If Virginia, city or county of residence: _____

Has a change in your residence been made in the last 12 months? yes no City of birth _____

Birth date: _____ Country of citizenship: _____

Is English your first language? yes no If not, what is? _____

If you are not a U.S. citizen, are you a Legal Permanent Resident of the U.S.?

U.S. Visa Holder (Type _____) Other _____

Do you have dual citizenship? yes no If so, where? _____

The following information is requested to assist the university in complying with federal and state reporting regulations. Response is voluntary and has no bearing on the admission decision. Please indicate gender and the ethnic group with which you identify.

- Male Female Are you Hispanic or Latino? yes no
- If you are not Hispanic or Latino, please indicate with which racial group or groups you identify.
- American Indian or Alaskan Native Asian Black or African American
- Native Hawaiian or Other Pacific Islander White

Hollins University Graduate Center
Box 9603, 7916 Williamson Road, Roanoke, VA 24020

(540) 362-6575 / Fax: (540) 362-6288 / hugrad@hollins.edu / www.hollins.edu

Institution(s) from which you have received *undergraduate* credits:

Name of institution, period of attendance, and degree or number of credits:

Institution(s) from which you have received *graduate* credits:

Name of institution, period of attendance, and degree or number of credits:

I have requested that an official transcript of all college level courses be sent to the Hollins University Graduate Center, Box 9603, 7916 Williamson Road, Roanoke, VA 24020. yes no
(Electronic certified copies are acceptable and may be sent to hugrad@hollins.edu.)

If no, explain:

List the names of two to three persons whom you have asked to write letters of recommendation. Two of them should be instructors or others who are familiar with your academic qualifications and/or who can attest to your ability to be successful in the program to which you are applying. Recommendations may be mailed to the Hollins University Graduate Center, Box 9603, 7916 Williamson Road, Roanoke, VA 24020, or emailed by the recommender on his/her letterhead to hugrad@hollins.edu.

On a separate sheet, include a statement of educational objectives. This can include an autobiographical letter describing your educational and professional background and your reasons for wanting to attend graduate school. Include any additional information that you think will aid the committee in reaching a decision.

I wish to apply for financial assistance. Possible military benefits? yes no

Are you or any of your relatives currently employed by Hollins University? yes no

If so, please list name(s), department(s), and relationship:

I certify that the information submitted in support of my application is complete and accurate. I understand that inaccurate information may affect my admission and may be grounds for dismissal. I understand that information provided on this application may be sent to the Virginia State Police and other state or federal agencies for reporting purposes.

Signature _____ Date _____

Hollins University does not discriminate in admission because of sexual orientation, race, color, national or ethnic origin, disability, genetic information, veteran status, marital status, age, political beliefs, religion, and/or pregnancy, childbirth, or related medical conditions, and maintains a nondiscriminatory policy throughout its operation. For more information, contact the Vice President for Student Success, Well-being, and Belonging and Chief Title IX Officer, at (540) 362-6588 or hintontr@hollins.edu.

How did you first hear about this program? advertisement news article brochure friend Hollins website

professor/mentor current student alumna/alumnus Facebook other internet source _____

other _____ source of advertisement or article _____

Thank you for your interest in graduate study at Hollins University. To ensure timely processing of your application, read and follow the general instructions for all applicants as well as those required for the specific program to which you are applying. You may apply to more than one program; however, a separate application form and processing fee are required for each.

Instructions for all applicants

1. Indicate on the application the program to which you are applying and complete all items on the application form.
2. Request your undergraduate and any graduate transcripts.
3. Read and follow the instructions for the particular program to which you are applying.
4. All application materials sent through postal mail should be submitted by the program's due date to: **Hollins University Graduate Center, Box 9603, 7916 Williamson Road, Roanoke, VA 24020**. Application materials sent electronically should be emailed to hugrad@hollins.edu.
5. International students only: If your native language is not English, TOEFL, IELTS, or Duolingo test scores are required. An analysis of your transcript must be reviewed and submitted by a foreign credential evaluation service. Certification of your ability to fund your graduate education and expenses associated with it is required as well.

Children's Literature M.A. or M.F.A., M.F.A. in Children's Book Writing & Illustrating

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts (a sample of the candidate's best writing), and letters of recommendation, of their capacity to undertake the program. They may submit scores from the Graduate Record Examination to support their application, but the GRE is not required. The writing sample for an M.F.A. must be creative. The sample submitted for an M.A. application may be either scholarly or creative. Students applying for the M.F.A. in Children's Book Writing & Illustrating must also present a digital portfolio of 6-10 images representing their best work. Admission is possible for fall, spring, and summer terms. [Application deadlines are August 1, December 1, and May 1, respectively.*](#)

Screenwriting M.F.A. (fall term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. They may also submit scores from the Graduate Record Examination, but the GRE is not required. The writing sample for the M.F.A. program must be creative. The sample for the M.A. program may be either creative or scholarly. [The deadline for receipt of all materials is April 1.*](#)

Playwriting M.F.A. (summer term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. They may also submit scores from the Graduate Record Examination, but the GRE is not required. [The deadline for receipt of all materials is April 1.*](#)

Theatre and New Play Development M.A. (summer term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. They may also submit scores from the Graduate Record Examination, but the GRE is not required. [The deadline for receipt of all materials is April 1.*](#)

Creative Writing M.F.A. (two-year program begins each fall)

Candidates must have a bachelor's degree from a regionally accredited college or university. They may submit scores from the Graduate Record Examination. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. [The deadline for receipt of all materials is January 6.*](#)

Dance M.F.A. (program begins each summer)

Low Residency Emerging Two Summer is designed for emerging artists, teachers and dance professionals. This track is for highly motivated professionals seeking to expand their portfolio as they develop their professional careers. Candidates must have a bachelor's degree with an undergraduate major in dance or equivalent dance experience. They must submit transcripts, selected works via DVD, USB drive or via live links through Vimeo or YouTube (maximum length: 12 minutes) and include a content page, letters of recommendation, résumé of experience, and an artist's statement. [The deadline for receipt of all materials is December 1.*](#)

Low Residency Mid-Career Two Summer is designed for mid-career artists, teachers and dance professionals who must study in a limited time frame that accommodates their employment/performance schedule. Mid-Career applicants must be mature working artists with at least 10-12 years of experience in national/international dance platforms. They must submit transcripts, selected works via DVD, USB drive or via live links through Vimeo or YouTube (maximum length: 12 minutes) and include a content page, three letters of recommendation, résumé of experience, and an artist's statement. [The deadline for receipt of all materials is December 1.*](#)

Liberal Studies M.A.

Candidates must have a bachelor's degree from a regionally accredited college or university. They must provide evidence, by undergraduate record, statement of educational objectives, and letters of recommendation, of their capacity to undertake the program. The university admits applicants to the Master of Arts in Liberal Studies program upon approval of the director and to candidacy for the degree upon successful completion of their first two courses with a grade of "B" or better. Admission is possible for fall, spring, and summer terms. **Application deadlines are August 1, December 1, and May 1, respectively.***

Teaching M.A.

Candidates must have completed a bachelor's degree in a liberal arts or sciences discipline (or the equivalent) from a regionally accredited college or university. They must provide evidence of their capacity to undertake the program by submission of their undergraduate transcripts, three letters of recommendation, and a personal statement regarding the qualities they would bring to the teaching profession. An admission interview is required prior to acceptance into the program. (Teacher licensure without obtaining the master's is also available at Hollins.) Admission is possible for fall, spring, and summer terms. **Application deadlines are August 1, December 1, and May 1, respectively.***

Teaching and Learning M.A.

Candidates must have completed a bachelor's degree from a regionally accredited college or university. They must provide evidence of their capacity to undertake the program by submission of their undergraduate transcript(s), three letters of recommendation, and a personal statement regarding their educational objectives in pursuing the degree. Admission is possible for fall, spring, and summer terms. **Application deadlines are August 1, December 1, and May 1, respectively.***

Non degree-seeking applicants

Hollins University is committed to providing lifelong learning opportunities for adults seeking to enhance their knowledge and skills without pursuing a formal degree. Applicants must submit the application for admission, \$40 processing fee, and undergraduate transcript(s). Enrollment in courses is contingent upon approval from the course instructor and the director or chair of the program. Some program directors may require more documentation, including writing samples, before approving a student for a course. Enrollment in courses is also contingent upon available seats. Financial assistance is not available for non-degree seeking students.

***Circumstances may allow us to consider a qualified student after the deadline.**